STNA (Nurse Aide Training Competency and Evaluation Program)

PAYMENT SCHEDULE / COST SHEET (2016-2017) $540

	Prior to Program	1st Night	Total	#Last Day of Class
*Application/Deposit (applied to tuition)				
Program Fees	$ 100.00	$ 440.00	$ 540.00	
#Certification Exam				$ 100.00
	$ 100.00	$ 440.00	$ 540.00	$ 100.00

**Due at time of making application to secure class enrollment (non-refundable)*

Program Fees include tuition, textbook and liability insurance

#testing fee payable by cash, money order, or credit card

Student Financial Responsibility: The balance of the program fees are payable the first night of class unless a preapproved payment plan has been finalized with the Administrative Coordinator. Without exception, all fees must be paid in full before one is eligible to receive program completion documentation. Note: Fees are subject to change due to supplier increased costs.

Other Items Required by Program Start (not part of program fees)

Maroon Scrubs	$35.00	(approximate)
Watch with second hand	$20.00	(approximate)
White Shoes	$35.00	(approximate)
2-Step Mantoux Test (OR Negative Chest X-ray)	$50.00	(approximate)
Mental and Physical Release from Physician	$45.00	(approximate)

State Test Mandatory ID Requirement

In order to be admitted to take the State Test on testing day you must bring two (2) mandatory forms of ID: (1) a US government issued, signed, non-expired, photo ID and (2) your Social Security Card. **All documents must be originals** – **no photocopies allowed**. If you show up without the 2 mandatory IDs you will be turned away from testing, resulting in a no show and then will be required to resubmit a new application and testing fee to reschedule.

Refund Policy

- Class Cancelled by the School: A full refund will be issued
- Student Withdraws Prior to the Second Class Session: A refund (less the $100 non-refundable deposit) will be issued

The STNA program's main location is the KTC Adult Education Extension located at 1481 Yauger Road, Mount Vernon, OH 43050

KNOX TECHNICAL CENTER MISSION STATEMENT

The mission of the Knox Technical Center Adult Education is to provide cutting-edge programs that prepare adults with career and lifelong learning skills.

PROGRESSION REQUIREMENTS

A student of the Knox Technical Center must:

- Achieve a minimum grade average of 80% in the course of study
- Demonstrates satisfactory performance in all lab and clinical experiences
- Meet all financial obligations of the program
- Attend all program hours of curriculum
- Adheres to student code of conduct

COMPLETION REQUIREMENTS

To complete the Nurse Aid Program a student of the Knox Technical Center must have:

- Achieved a minimum grade average of 80% in the course of study
- Demonstrated satisfactory performance in all lab and clinical experiences
- Met all financial obligations of the program
- Attended all program hours of curriculum

ACCREDITATION

Knox Technical Center (Adult Education at Knox County Career Center) is accredited by the Commission of the Council on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350. Telephone: 770-396-3898/Fax: 770-396-3790/www.council.org. The program is approved by the Ohio Department of Higher Education and the Ohio Department of Health.