



Knox Technical Center
Adult Education at Knox County Career Center
308 Martinsburg Road
Mount Vernon, Ohio 43050



Knox County Career Center Schools is a public school district located in Mount Vernon, Ohio, that serves preschool students, over 600 high school students in 19 career technical programs at Knox County Career Center, and adult students in 12 career technical programs through Knox Technical Center. Our educational environment is committed to preparing students for success.

Knox Technical Center is looking for a:

Position Title: IT – Computer Systems & Networking Program Instructor (part-time)
Reports To: IT Coordinator
Hire Date: Immediately / **Instructing begins:** September 2023
Application Deadline: Until Filled
Compensation: \$22.00/hr

Acceptable Education, Training and Experience:

- Minimum of 1 year of formal education related to IT curriculum
- Minimum of 3 years of work experience as an IT Technician
- Satisfactory FBI and BCI background check, drug screen, and reference checking.

Description: Part-time Instructor for the adult education KTC IT program. The class is scheduled to meet 4 days a week from 5:00 pm – 9:30 pm for 4 months to instruct the A+ portion of the curriculum in-house.

Essential Functions Include:

1. Delivers lesson plans, reinforces learning, and evaluates learning
2. Records learner progress
3. Counsels individual adult learners by identifying strengths and shortcomings, designing an individual development program, and coaching to enhance or improve performance.
4. Serves as role model by presenting self as an example of professionalism in appearance and conduct.
5. Fosters professional relationship with learners
6. Participates in the development of the educational program
7. Maintains knowledge of instructional technologies
8. Maintains organized, safe, and clean work environment

Please Apply To: Send Resume and Application (see link below) to:
Kim Williams, Director
c/o: Karrin Sherer
Knox Technical Center
308 Martinsburg Road, Mount Vernon, OH 43050
Email: ksherer@knoxcc.org

Application: <https://form.jotform.com/223195260734152>

The Knox County Career Center Schools are committed to the equal opportunity for all personnel regardless of race, color, national origin, ancestry, citizenship status, religion, sex, economic status, age, military status, disability, or sexual orientation.