



**Knox Technical Center**  
Adult Education at Knox County Career Center  
308 Martinsburg Road  
Mount Vernon, Ohio 43050



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**Position Title:** Associate Administrator of Registered Nursing Programs (Full-Time)  
**Reports To:** Administrator of Nursing Programs  
**Beginning Date:** Immediately  
**Compensation:** Negotiable based on education and experience.

**Acceptable Education, Training and Experience:**

- Completion of an approved registered nursing education program in a jurisdiction as defined in paragraph (R) of rule 4723-5-01 of the Administrative Code
- Experience for at least five years in the practice of nursing as a registered nurse, two of which have been as a faculty member in an undergraduate nursing program
- A Master's degree with a major in nursing

**Qualifications:**

- Current, valid, and unrestricted licensure as a registered nurse in Ohio
- Satisfactory FBI / BCI background check, drug test (upon/during employment), and reference check.
- Working knowledge of State of Ohio Board of Nursing undergraduate nursing education and practice standards
- Excellent organizational, interpersonal, computer, and communication skills (both written and verbal)

**Application Deadline:** Until Position Filled

**Send application, resume, cover letter, and references to:**

Jane Marlow, Adult Education Director  
Knox Technical Center  
308 Martinsburg Road, Mount Vernon, Ohio 43050  
jmarlow@knoxcc.org  
Fax: 740.397.1659

*Application:*

[https://www.knoxtechnicalcenter.com/uploads/6/0/2/8/60282273/application\\_employment.pdf](https://www.knoxtechnicalcenter.com/uploads/6/0/2/8/60282273/application_employment.pdf)

*The Knox County Career Center Schools are committed to the equal opportunity for all personnel regardless of race, color, national origin, ancestry, citizenship status, religion, sex, economic status, age, military status, disability or sexual orientation.*

**May 8, 2019**