NATCEP (Nurse Aide Training Competency and Evaluation Program)

Start Date: Classes held on a quarterly basis

PAYMENT SCHEDULE / COST SHEET

<table>
<thead>
<tr>
<th></th>
<th>Prior to Program Start</th>
<th>First Night of Class</th>
<th>1st Night Of Week 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Registration/Assessment</td>
<td>$ 50.00</td>
<td>$</td>
<td>$ 50.00</td>
<td></td>
</tr>
<tr>
<td>*Textbooks and Printed Materials</td>
<td>$ 50.00</td>
<td>$</td>
<td>$ 50.00</td>
<td></td>
</tr>
<tr>
<td>* Instructional Supplies and Services</td>
<td>$ 40.00</td>
<td>$ 510.00</td>
<td>$ 510.00</td>
<td></td>
</tr>
<tr>
<td>**Testing Fee</td>
<td>$</td>
<td></td>
<td>$ 650.00</td>
<td></td>
</tr>
<tr>
<td>Total by Term</td>
<td>$ 100.00</td>
<td>$ 550.00</td>
<td>**Testing Fee $ 650.00</td>
<td></td>
</tr>
</tbody>
</table>

*Due at time of registration (non-refundable)

**State of Ohio (STNA) Testing Fee of $104.00 due by 1st day of week 3

Board Approved 7-9-2020

**Student Financial Responsibility:** All fees are due as noted unless other arrangements have been made through the KTC Student Accounts. Textbook, lab, and resource fees are subject to change. Without exception, all fees must be paid in full before one will receive program completion/graduation documentation.

**Other Items Required before Program Start (not part of program fees)**

- Maroon Scrubs: $35.00 (approximate)
- Watch with second hand: $20.00 (approximate)
- Black shoes and socks: $35.00 (approximate)
- Immunizations/Titres: prices vary
- BCI/FBI Background Check: $65.00 (approximate)
- Mental and Physical Release from Physician: $45.00 (approximate)

**State of Ohio (STNA) Testing Fee (not part of program fees)**

Due by 1st day of week 3: $104.00 (per Diversified Technologies)

**State Test Mandatory ID Requirement**

In order to be admitted to take the State Test on testing day you must bring two (2) mandatory forms of ID: (1) a US government issued, signed, non-expired, photo ID and (2) your Social Security Card. **All documents must be originals – no photocopies allowed.** If you show up without the 2 mandatory IDs you will be turned away from testing, resulting in a no show and then will be required to resubmit a new application and testing fee to reschedule.

**Documentation of Immunity (Titers or Immunizations):**

TB (Two-step, Annual one-step, Quantiferon, Chest X-ray accepted for history of positive test ONLY)

**NATCEP Refund Policy**

- Class Cancelled by the School: A refund will be issued (less the $50 registration/Work Keys Fee

The STNA program’s main location is the KTC Adult Education Extension located at
1481 Yauger Road, Mount Vernon, OH 43050
**KNOX TECHNICAL CENTER MISSION STATEMENT**
The mission of the Knox Technical Center is to provide cutting-edge programs that prepare adults with career and lifelong learning skills.

**COMPLETION REQUIREMENTS**
*To complete the Nurse Aid Program a student of the Knox Technical Center must have:*
- Achieved a minimum grade average of 80% in the course of study
- Demonstrated satisfactory performance in all lab and clinical experiences
- Met all financial obligations of the program
- Attended all program hours of curriculum
- Adheres to student code of conduct

**PROGRESSION REQUIREMENTS**
*A student of the Knox Technical Center must:*
- Achieve a minimum grade average of 80% in the course of study
- Demonstrates satisfactory performance in all lab and clinical experiences
- Meet all financial obligations of the program
- Attend all program hours of curriculum
- Adheres to student code of conduct

**ACCREDITATION**
Knox Technical Center (Adult Education at Knox County Career Center) is accredited by the Commission of the Council on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350. Telephone: 770-396-3898/Fax: 770-396-3790/www.council.org. The program is approved by the Ohio Department of Higher Education.