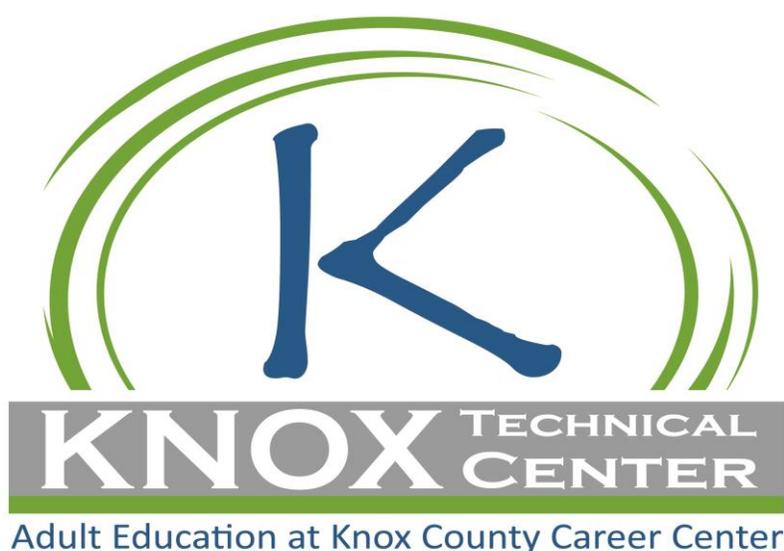


# **Knox Technical Center**

## **Adult Education**

### **(Knox County Career Center)**



# **The Violence Against Women**

## **Act**

Crime Statistics contained in this report reflect the incidents occurring in 2017 as mandated by the Clery Act and the Higher Education Opportunity Act

## The Violence Against Women Reauthorization Act of 2013

The Violence Against Women Reauthorization Act amended the Clery Act. Knox Technical Center has included the following crimes in the annual statistical reporting: domestic violence, dating violence, sexual assault, and stalking.

### Violence Against Women Reauthorization Act

	On campus	Private Property	
	2017	2017	
a. Domestic Violence	0	0	
b. Dating Violence	0	0	
c. Sexual Assault	0	0	
d. Stalking	0	0	

**Domestic Violence:** a “felony or misdemeanor crime of violence committed by

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common,
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under VAWA) ,or
- any other person against an adult or youth victim who is protected from the person’s acts under the domestic or family violence laws of the jurisdiction.

**Dating Violence:** “violence committed by a person-

- who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - the length of the relationship
  - the type of relationship; and
  - the frequency of interaction between the persons involved in the relationship.”

**Stalking:** “engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- fear for his or her safety or the safety of others; or
- suffer substantial emotional distress.”

Once an incident of domestic violence, dating violence, sexual assault, or stalking has been reported, the student will be asked to complete an institutional form including a statement of the standard of evidence that will be used during any institutional conduct proceeding arising from such a report. The student will meet with a counselor to develop a plan for referrals to the Mount Vernon Police and/or social service agencies depending on the student's request. The student will also be provided the option of creating an academic plan with the program coordinator and instructor.

### **Crime Notification and Reporting Procedures**

#### **Timely Warning System**

In the event that a situation arises, either on or near Knox Technical Center property, that, in the judgment of the School Administration constitutes an ongoing or continuing threat, a campus wide

“timely warning” will be issued to the affected area of the institution or the entire institution as appropriate through school notification system.

The warning will be issued through a district-wide communication to students, faculty, and staff. Anyone with information warranting a timely warning should report the circumstances to the Adult Education office phone extension 1100 or in person as appropriate.

Timely warnings may be issued through phone, text, or district-wide email notification to students and staff through School Messenger. Alerts will also be broadcast on the public address system concerning pertinent information and response actions. The public address system allows internal communications to be conveyed to the entire building.

#### **Mass Injury**

In the event of mass injuries to students and/or staff, the building administrator will:

1. Call “911”
2. Notify the Superintendent's Office. The Superintendent or designee shall communicate with the media.
3. Notify Individuals with proper training who can perform first aid including triage.
4. Move uninjured persons to designated areas to be supervised by staff.

## **How to Report Criminal Offenses**

Knox Technical Center strives to provide a safe and secure campus for all students and staff members. All students and staff members are encouraged to report any and all suspicious campus activity immediately upon witnessing the occurrence. All students and staff should report any knowledge of a criminal or suspicious nature to the Adult Education main office 740-393-2933 extension 1100.

Campus administration will then take appropriate action based upon the information given by the student or staff member. When deemed appropriate, local law enforcement authorities will also be notified.

### **To report a crime:**

Contact the Knox Technical Center Adult Director at 740-393-2933 through the Adult Education main office (non-emergencies or public safety-related matters), or (emergencies or crimes that are in progress). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around public property near the school should be reported to the Adult Education main office.

**In the event of a fire or medical emergency, immediately call 911.**

**Knox Technical Center Encourages Accurate and Prompt Crime Reporting** Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to the Adult Education Director through the main Adult Education office 740-393-2933 in a timely manner. Delaying the reporting of incidences could cause a delay in the timely warning of criminal activity through emergency notifications as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act).

If assistance is required from the Mount Vernon Police Department, the school will contact the law enforcement agency. If a sexual assault or rape should occur, staff on the scene will contact the Mount Vernon Police Department.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged to do so if and when they deem it appropriate to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual

crime statistics. Knox Technical Center has a licensed counselor available to provide professional counseling services to students and staff as requested.

### **Communications on the Grounds**

The building is covered by a public address system which also allows for communicating with the entire building both inside and outside, as well as each classroom directly if needed.

### **Media Communications**

In a crisis, it is imperative to disseminate accurate, objective information. All contact with the media should come directly from the Superintendent or designee. In a crisis, media representatives may arrive at the school without prior notification. You may deny access to the news media and do not have to allow cameras in the building. Depending upon the circumstances, this decision needs to be made by the Principal/Adult Technical Center Director in conjunction with the Superintendent or designee.

### **Voluntary Confidential Reporting of Criminal Activity**

If the victim of a crime does not want to pursue action at the Knox Technical Center or the criminal justice system, he or she has the opportunity to file a confidential report with the school. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution. The Knox Technical Center encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. It is important to remember that because police reports are public records under state law, the Mount Vernon Police Office cannot hold reports of crime in confidence.